BASELINE SURVEY/ TRAINING NEEDS ASSESSMENT FORMAT

for gender and climate change resilience training

The purpose of this survey is to understand the knowledge and capacity needs of your organisation related to gender, climate change adaptation, and disaster risk resilience. The information will help us better plan and design a training programme suited to the needs of the participants. There are no right or wrong answers. **Please tick your choices (not more than three)** for each of the given questions keeping in mind what is most relevant to your work.

# Section 1: Organisation Information

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**Name: Location: Number of Operational Years:**

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| **Sr No.** | **Question** | **Option 1** | **Option 2** | **Option 3** | **Option 4** | **Option 5** |
|  | What is the core area of your organisation’s work | Human Rights | Gender Equality  | Livelihood Promotion | Disaster Risk Reduction | Climate Change |
|  | What are the areas of expertise of your organisation | Grassroots Mobilization | Project Implementation | Research  | Policy Advocacy | Training and Capacity building |
|  | At which level does your organization mainly operate | International/Regional | National | Provincial | District | Commune |
|  | Have your organisation staff been trained on any of the following in the past | Gender Sensitization (Basic/ Orientation) training | Gender Equality (Advanced) Training | Climate Change | Disaster Risk Reduction/ Management | Gender concerns in Climate Change and Disaster Risk Reduction |
|  | If yes, how many people have been trained[[1]](#footnote-1) | Most people | More than 70% of the staff | More than half of the staff | A few people | One or two persons |
|  | How relevant is gender to the mandate of your organisation | Not at all | To a limited extend | Very Relevant | Gender is cross-cutting  | Gender is the main focus |
|  | How relevant are Climate Change and Disaster Risk Reduction (CCDRR) to the mandate of your organisation | Not at all | To a limited extend | Very Relevant | CCDRR is cross-cutting  | CCDRR is the main focus |
|  | What do you think a training programme on Gender and Climate Change Resilience should focus on  | Tools and techniques for gender mainstreaming in climate change projects | Practical approaches to designing and implementing climate change  | International Conventions and National Policy Framework | Data gathering, research, and advocacy strategies | Gender and Climate Finance |
|  | What do you see as the key knowledge gaps related to Gender and Climate Change Resilience that you would like the training to focus on | Conceptual knowledge on gender and/or climate change terminology | Understanding of interlinkages of gender and climate change | Sectoral implications of gender and climate change | National Policy and Budgeting frameworks on gender and climate change | International conventions and climate finance architecture |
|  | What do you see as the key application gaps related to Gender and Climate Change Resilience that you would like the training to focus on | Designing a gender responsive project | Undertaking gender analysis and vulnerability assessment for Climate Change | Implementing gender responsive strategies at community-level | Gender data collection and gender responsive Monitoring and Evaluation | Gender responsive adaptation practices and technology solutions |

# Section 2: Profile of Nominated Professional

**Name: Designation: Number of Years of Work Experience:**

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| --- | --- | --- | --- | --- | --- | --- |
| **Sr No.** | **Question** | **Option 1** | **Option 2** | **Option 3** | **Option 4** | **Option 5** |
|  | What is the core area of your work within your organisation | Human Rights | Gender Equality  | Livelihood Promotion | Disaster Risk Reduction | Climate Change |
|  | What is your key area of expertise/role | Grassroots Mobilization | Project Implementation | Research  | Policy Advocacy | Training and Capacity building |
|  | Have you been trained on any of the following in the past | Gender Sensitization (Basic/ Orientation) training | Gender Equality (Advanced) Training | Climate Change | Disaster Risk Reduction/ Management | Gender concerns in Climate Change and Disaster Risk Reduction |
|  | How relevant is gender to the mandate of your work | Not at all | To a limited extend | Very Relevant | Gender is cross-cutting  | Gender is the main focus |
|  | How relevant are Climate Change and Disaster Risk Reduction (CCDRR) to the mandate of your work | Not at all | To a limited extend | Very Relevant | CCDRR is cross-cutting  | CCDRR is the main focus |
|  | How would you rate your knowledge of human rights and gender | No knowledge | Very little knowledge | Average Knowledge | Applied Knowledge | Advanced Knowledge |
|  | *Concepts of Human rights and Gender* |  |  |  |  |  |
|  | *International Conventions on gender equality and empowerment of women* |  |  |  |  |  |
|  | *Tools for gender mainstreaming in the project cycle* |  |  |  |  |  |
|  | *Gender analysis frameworks and tools*  |  |  |  |  |  |
|  | *Integration of gender in project implementation* |  |  |  |  |  |
|  | *Collection and analysis of segregated (Sex, Age and (Dis)ability) Data* |  |  |  |  |  |
|  | *Gender responsive monitoring and evaluation* |  |  |  |  |  |
|  | *Gender Responsive Budgeting*  |  |  |  |  |   |
|  | How would you rate your knowledge on issues of climate change and disaster risk reduction | No knowledge | Very little knowledge | Average Knowledge | Applied Knowledge | Advanced Knowledge |
|  | *Understanding of scientific terms related to climate change adaptation and disaster risk reduction* |  |  |  |  |  |
|  | *Climate risks and vulnerabilities in your country/region* |  |  |  |  |  |
|  | *Existing socio-economic inequalities and vulnerability to climate risks* |  |  |  |  |  |
|  | *Gender dimensions of climate change and disaster risk resilience* |  |  |  |  |  |
|  | *International conventions on Climate Change and DRR* |  |  |  |  |  |
|  | *National Policies and Programmes on Climate Change and DRR* |  |  |  |  |  |
|  | *Adaptation approaches (Infrastructure based Adaptation, Eco-system-based Adaptation, Community based Adaptation)* |  |  |  |  |  |
|  | *Climate finance landscape* |  |  |  |  |  |
|  | Can you select any five topics from the above (7 and 8) which you would like included in a gender and climate change resilience training |  |  |  |  |  |

# Section 3: Comfort/Knowledge levels of using online platforms

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| **Sr****No.** | **Question** | **Option 1** | **Option 2** | **Option 3** | **Option 4** | **Option 5** |
|  | How comfortable are you with online workshop/training participation | Can’t participate due to connectivity and infrastructure issues | Find it very difficult | Somewhat comfortable | Very comfortable | Preferred mode |
|  | What are your preferred forms of online training methods | Lectures (without PowerPoint) | PowerPoint presentation | General group discussions | Case Studies (Self reading and reflection in groups) | Practical task (application of tools as part of group task) |
|  | What type of device do you use when participating in online events (training, webinar, meeting, etc.) | Laptop | Desktop | Tablet | Smart Phone | Feature phone |
|  | What type of operating system are you familiar with | Microsoft Windows | Apple macOS | Google's Android OS | Apple iOS | None of these |
|  | Which of the following video conferencing platforms are you familiar with | Zoom | Microsoft Teams | Webex | Google Meet | None of these |
|  | How would you rate your familiarity with using Zoom as a video conferencing platform | Don’t know/ Never used | Not comfortable | Somewhat comfortable | Okay with using the same | Highly comfortable |
|  | How would you rate your familiarity with using the breakout room feature in Zoom | Don’t know/ Never used | Not comfortable | Somewhat comfortable | Okay with using the same | Highly comfortable |
|  | How would you rate your familiarity with using the whiteboard feature in Zoom | Don’t know/ Never used | Not comfortable | Somewhat comfortable | Okay with using the same | Highly comfortable |
|  | How would you rate your familiarity with using the annotation function in Zoom | Don’t know/ Never used | Not comfortable | Somewhat comfortable | Okay with using the same | Highly comfortable |
|  | Which of the following applications are you familiar with | Mentimeter | Mural | Jamboard | Padlet | Slido | Flexiquiz |
|  | Which of the following Virtual Reality Spaces are you familiar with | Spatial | Gather Town | Remo | Wonder |  |

# Any other Suggestions/Comments:

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1. For online versions, this should be converted into a drop down for each of the topics mentioned in 4 above. That drop-out box to open if the topic is selected as yes. For off-line version, add separate lines for each training topic. [↑](#footnote-ref-1)