

Good Practice Example:

UNCT-SWAP PERFORMANCE INDICATOR 6.1

Virtual Toolkit Resource



What?

Questionnaire Tool for UNCT-GEM Analysis (UNCT Bahrain, 2024)



Why?

This questionnaire tool and checklist, developed by the Gender Theme Group (GTG) for the UNCT in Bahrain, serves as a tool for the GTG to support quality assurance and produce UNCT-GEM analysis.

The questionnaire is meant to be used after all sub-outputs have been given a GEM-code, and serves as a step-by-step checklist, with actions to take if some steps have not been carried out, and how to generate GEM insights.

In addition, the last section of the questionnaire links to the UNCT-SWAP Gender Equality Scorecard (Performance Indicator 1.3 and 6.1).

This resource serves as a tool for supporting the role of GTGs per the updated UNCT-GEM guidance criteria e.



Performance Indicator 6.1 Financial Resources

Approaches Minimum Requirements	<ul style="list-style-type: none">a. The UNCT has carried out at least one capacity building event on the UNCT Gender Equality Marker over the current UNSDCF cycle to ensure accuracy of coding. <p>and</p> <ul style="list-style-type: none">b. The UNCT has applied the UNCT Gender Equality Marker to all sub-outputs in the Joint Work Plan
Meets Minimum Requirements	<p>Approaches minimum requirements and meets two of the following criteria:</p> <ul style="list-style-type: none">c. The UNCT has met the common global financial target for UNCT allocations to GEWE.d. The sub-outputs coded UNCT-GEM 1,2 or 3 provide a 'Gender Marker Narrative' which accurately justifies the UNCT-GEM code selectede. The Gender Theme Group (or equivalent) has completed a quality assurance review of UNCT-GEM coding during the drafting of the Joint Work Plan aligned with the GTG Standards and Procedures.
Exceeds Minimum Requirements	<p>Meets minimum requirements</p> <p>and</p> <ul style="list-style-type: none">f. The UNCT has exceeded the common global financial target for UNCT allocations to GEWE.

QUESTIONNAIRE TOOL

For UNCT-GEM Analysis: [insert country]

Developed by the Gender Theme Group & UN Women in Bahrain

Pre-assessment questions

Data source: UNCT Joint Work Plan and inputs from Resident Coordinator’s Office (RCO) and UN Gender Theme Group (GTG) or equivalent

Questions

Responses

To be completed by GTG, drawing on UN Women for technical support and RCO for UN INFO support as needed.

I. Have **all sub-outputs** been assigned a UNCT-GEM code?

- Yes
 No

Note: The UNCT-GEM is mandatory in UN INFO. If any sub-outputs are not assigned a UNCT-GEM code the RCO should request the relevant UN entity to complete. Analysis of UNCT-GEM data should not commence until all sub-outputs have a UNCT-GEM code applied, even if this code is zero.

II. Have all sub-outputs coded UNCT-GEM 1,2 or 3 provided a **‘Gender Marker Narrative’** to justify and validate the UNCT-GEM code selected?

- Yes
 No

Note: It is mandatory to provide a gender marker narrative for all sub-outputs that have applied a UNCT-GEM code 1,2 or 3.

III. Has there been a **quality assurance review** of UNCT-GEM coding during the drafting of the Joint Work Plan?

- Yes
 No

If yes, please briefly outline the quality assurance process followed.

If Yes:

Note: Quality assurance is critical to avoid overcoding or miscoding. The ‘Gender Marker Narrative’ function in UN INFO provides an opportunity for UN entities to justify the UNCT-GEM code selected referring to the UNCT-GEM coding definitions and criteria (see <https://unsdg.un.org/resources/unct-gender-equality-marker-guidance-note-2024>). Both the UNCT-GEM code and accompanying ‘Gender Marker Narrative’ (justification) should be reviewed for quality assurance. This review should be undertaken by the Gender Theme Group (or equivalent) and/or by individual(s) with expertise in gender mainstreaming. UN entities should not quality assure their own UNCT-GEM codes.

<p>IV. Has the Gender Theme Group (or equivalent) been engaged in quality assurance of the UNCT-GEM?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <hr/> <p>Note: This is an important function of the Gender Theme Group as identified in the UNSDG Gender Theme Group Standards and Procedures.</p>
<p>V. Did all UN entities respond to any quality assurance feedback provided?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <hr/> <p>Note: This is an opportunity to identify good practice among UN entities responsive to UNCT-GEM quality assurance, as well as any UN entities that would benefit from further capacity building on gender mainstreaming and/or the UNCT-GEM.</p>
<p>VI. During the quality assurance process, were any good practices identified in UNCT-GEM coding, including use of the ‘Gender Marker Narrative’?</p> <p><i>If yes, please briefly explain.</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <hr/> <p>Note: Examples might include consistent use of the ‘Gender Marker Narrative’ to validate UNCT-GEM code selected by certain entities, or evidence that UNCT-GEM 3 codes were applied accurately across the Joint Work Plan.</p>
<p>VII. During the quality assurance process, were any challenges identified in accuracy of UNCT-GEM coding and use of the ‘Gender Marker Narrative’ to validate the code selected?</p> <p><i>If yes, please briefly explain.</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <hr/> <p>Note: Examples might include inconsistent completion of the Gender Marker Narrative for sub-outputs coded UNCT-GEM 1,2 or 3; not referencing the sub-output’s M&E framework in the Gender Marker Narrative making it unclear whether the UN entity can track and report on its contributions to GEWE and any gender equality results; evidence of overcoding (e.g., applying a UNCT-GEM 2 code to a sub-output where a UNCT-GEM 1 code would be more appropriate based on the UNCT-GEM coding criteria and guidance: https://unsdg.un.org/resources/unct-gender-equality-marker-guidance-note-2024)</p>

Assessment questions to generate UNCT-GEM insights

Data source: UNCT Joint Work Plan (once endorsed by UNCT and uploaded in UN INFO)

Questions

Responses

To be completed by GTG, drawing on UN Women for technical support and RCO for UN INFO support as needed.

1. Out of **total number of sub-outputs** coded with the UNCT-GEM in the Joint Work Plan, what percentage are the following:

Total number of sub-outputs: Y

UNCT-GEM 3? **##%** (X out of Y sub-outputs)

UNCT-GEM 2? **##%** (X out of Y sub-outputs)

UNCT-GEM 1? **##%** (X out of Y sub-outputs)

UNCT-GEM 0? **##%** (X out of Y sub-outputs)

Note: This question looks at distribution of UNCT-GEM codes across the Joint Work Plan, not the associated financial resources (see Question 3).

2. What percentage of **total sub-outputs in the Joint Work Plan** are assigned a UNCT-GEM code of 3 and 2?

UNCT-GEM code of 3 and 2? **## % of sub-outputs** (X out of Y sub-outputs)

Note: Add the percentages for UNCT-GEM 3 and UNCT-GEM 2 shown in the answer to Question 1) above.

3. Out of the total annual Funding Framework **available resources**, what proportion (both in percentage and monetary terms) is allocated to sub-outputs coded:

- i. UNCT-GEM 3?
- ii. UNCT-GEM 2?
- iii. UNCT-GEM 1?
- iv. UNCT-GEM 0?

Total available resources: USD #####

UNCT-GEM 3? USD # (**##%**)

UNCT-GEM 2? USD # (**##%**)

UNCT-GEM 1? USD # (**##%**)

UNCT-GEM 0? USD # (**##%**)

Note: If time and resources are limited, prioritize i) and ii) in line with global reporting requirements (QCPR indicator 1.4.18)

4. (QCPR indicator 1.4.18) What percentage of UNCT annual Funding Framework **available resources** is allocated to sub-outputs with gender equality as a principal (UNCT-GEM 3) or significant (UNCT-GEM 2) objective?

Answer: **##%** of annual available resources are allocated to sub-outputs with gender equality as a principal (UNCT-GEM 3) or significant (UNCT-GEM 2) objective.

Note: Add UNCT-GEM 3 and UNCT-GEM 2 figures from Question 3 above.

5. Have **sub-outputs with the largest available resources** been assigned a UNCT-GEM code 2 or 3?

- Yes
 No

Note: For this analysis, only look at the available resources column for the current year in the Joint Work Plan and identify those sub-outputs with the greatest amount of USD assigned.

6. Which **Cooperation Framework outcome area** has the greatest concentration of sub-outputs (in numerical terms, out of the total number of JWP sub-outputs) with gender equality and the empowerment of women and girls as the:

- i. **principal objective** (sub-outputs coded UNCT-GEM 3)
- ii. **significant objective** (sub-outputs coded UNCT-GEM 2)

Answer:

- i.
- ii.

If relevant, add any observations or discrepancies regarding available resources (in USD) attached to these sub-outputs.

7. Which **sectoral/thematic areas** have the highest concentration of **available resources** with gender equality and the empowerment of women and girls as the:

- i. **principal objective** (sub-outputs coded UNCT-GEM 3).
- ii. **significant objective** (sub-outputs coded UNCT-GEM 2)

Answer:

- i.
- ii.

8. Under which **Cooperation Framework outcome/output areas** of the Joint Work Plan are the highest proportion of **available resources** to sub-outputs coded UNCT-GEM 1 and UNCT-GEM 0 concentrated?

Answer:

Prioritizing data insights and important trends

Data source: Use results from assessment questions shown above, supported by additional gender analysis of the UNCT Joint Work Plan in UN INFO

Questions

Responses

To be completed by GTG, drawing on UN Women for technical support and RCO for UN INFO support as needed.

9. Are there specific thematic or sectoral areas that have a **high proportion of available resources allocated to UNCT-GEM 2 and/or UNCT-GEM 3 sub-outputs?** If yes, please list.

- Yes
 No

List if Yes:

Note: Where you notice a clustering of UNCT-GEM 3 and UNCT-GEM 2 coded sub-outputs, this provides helpful evidence of gender mainstreaming within a particular thematic or sectoral area.

10. Are there specific Cooperation Framework outcomes or thematic/sectoral areas that have a **high proportion of available resources allocated to sub-outputs coded UNCT-GEM 1 or UNCT-GEM 0?**

- Yes
 No

Note: Look at the distribution of UNCT-GEM codes and conduct a gender review of the JWP to identify outcomes and/or output areas where there is a concentration of UNCT-GEM 0/1 sub-outputs. This will help identify gaps or challenges in gender mainstreaming that can be flagged for further investigation.

Follow-up question: Are these gaps and challenges already known to the UNCT or is this new information?

11. Do **investments in sub-outputs** (UN projects or programmes) coded UNCT-GEM 3 and UNCT-GEM 2 appear adequate based on national gender equality priorities and known gender equality issues (including those highlighted in the Common Country Analysis and/or Cooperation Framework)?

- Yes
 No

Note: When assessing gender-related investments in each outcome area, it is helpful to reference the CCA and Cooperation Framework as a reminder of UNCT and national gender equality priorities. Pay attention to thematic areas where there are a disproportionate number of sub-outputs coded UNCT-GEM 0 and UNCT-GEM 1 as this indicates a lack of gender analysis and gender mainstreaming.

12. How many sub-outputs relate to **joint programmes?**

Sub-outputs:

Of these sub-outputs, what percentage are:

- i. UNCT-GEM 3?
ii. UNCT-GEM 2?
iii. UNCT-GEM 1?
iv. UNCT-GEM 0?

- i. UNCT-GEM 3? _____ %
ii. UNCT-GEM 2? _____ %
iii. UNCT-GEM 1? _____ %
iv. UNCT-GEM 0? _____ %

Are there any trends in UNCT-GEM coding for joint initiatives/programmes?

- Yes
 No

Trend analysis *

** only applies where the UNCT has undertaken at least one previous Joint Work Plan. If the UNCT does not have a previous Joint Work Plan, the following questions do not apply.*

- This type of analysis requires a baseline to be established in advance. If a baseline does not exist, ensure UNCT-GEM data is being collected so that trend analysis can be conducted during the next annual review exercise.

Undertake gender analysis, by results area, based on UNCT-GEM data available from annual UNCT Joint Work Plans and annual Funding Frameworks in UN INFO.

Data source: Use results from assessment questions shown above, supported by additional gender analysis of the UNCT Joint Work Plan in UN INFO

Questions

Responses

To be completed by GTG, drawing on UN Women for technical support and RCO for UN INFO support as needed.

13. Compared to Joint Work Plans in previous year(s), are UNCT resource allocations to sub-outputs coded **UNCT-GEM 2 and UNCT-GEM 3** increasing or decreasing over time? What are the known or suspected reasons for this?

Increasing
 Decreasing
Reasons:

14. Are resource allocations sub-outputs coded **UNCT-GEM 3** increasing or decreasing over time? What might be the reasons for this?

Increasing
 Decreasing
Reasons:

15. Are there **specific outcome or sectoral/thematic areas** where UNCT investments in programmes coded UNCT-GEM 2 or UNCT-GEM 3) are **increasing** over time? What might be the reasons for this?

Increasing
 Decreasing
Reasons:

16. Are there **specific outcome and/or thematic areas** in the Joint Work Plan where UNCT investments in programmes coded UNCT-GEM 2 or UNCT-GEM 3 are **decreasing** over time? What might be the reasons for this?

Increasing
 Decreasing
Reasons:

3. Links to UNCT-SWAP Gender Equality Scorecard

Data source: UNCT Joint Work Plan Results Chain (sub-outputs, output indicators), with additional inputs from Resident Coordinator’s Office (RCO) and UN Gender Theme Group (GTG) or equivalent

Questions

Responses

To be completed by the UNCT-SWAP Interagency Assessment Team (IAT) drawing on technical support from the GTG and UN Women as needed, and RCO on Joint Work Plan/UN INFO related issues.

17. As a percentage, how many **Cooperation Framework outcome and output indicators** in the Joint Work Plan measure changes in gender equality and women’s empowerment (UNCT-SWAP Performance Indicator 1.3).

Answer:

Note: This information may not be available in the downloaded Joint Work Plan on UN INFO and may need to be requested as a separate document from the RCO.

18. Is the UNCT meeting minimum standards for **UNCT-SWAP Gender Equality Scorecard Performance Indicator 6.1** which requires that:

- a) The UNCT has carried **out at least one** capacity building event on the UNCT-GEM over the current Cooperation Framework cycle to ensure accuracy of coding; *and*
- b) The UNCT has **applied** the UNCT Gender Equality Marker to all sub-outputs in the Joint Work Plan; *and meets two of the following:*
- c) The UNCT has **met** the common financial target for UNCT allocations to GEWE.
- d) The sub-outputs coded UNCT-GEM 1,2 or 3 provide a **‘Gender Marker Narrative’** which accurately justifies the UNCT-GEM code selected.
- e) The Gender Theme Group (or equivalent) has completed a **quality assurance review** of UNCT-GEM coding during the drafting of the Joint Work Plan aligned with the GTG Standards and Procedures.

- Yes
- No

Answer:

Note: Where the UNCT is not meeting minimum standards for UNCT-SWAP Performance Indicator 6.1, this question serves as a prompt for the UNCT, particularly Results Groups, the RCO and the GTG to start thinking about opportunities to accelerate progress based on the insights and trends identified through this UNCT-GEM Questionnaire Tool.

Follow-up question: If answered ‘No’ to question ii) above, **what opportunities** might exist to accelerate progress towards meeting these minimum standards?