

HAMRO SAHAS PROGRAMME



Call for Proposals

Supporting Feminist Movement Building for Social Norm Change

CFP No.: UNW-AP-NPL-CFP-2024-012

What is Hamro Sahas Programme?

The Hamro Sahas Programme, a joint initiative by the UK's Foreign, Commonwealth & Development Office and UN Women Nepal, is a funding modality for feminist organisations/ women's rights organisations (WROs), providing flexible grants for programmes addressing discriminatory social norms, paired with capacity strengthening to support collectivisation, movement building, and cultures of care. Hamro Sahas looks to promote feminist principles in the organisational cultures and partnerships between UN Women and the Responsible Parties (Women's Rights Organizations).

What Hamro Sahas Programme offers?

- ▶ **Flexible Funding:** Provides multi-year and flexible grants to women's rights organizations for innovative and sustainable strategies addressing discriminatory social norms.
- ▶ **Capacity Building:** Provides capacity building opportunities, peer exchange, and knowledge sharing and learning through Communities of Practice for women's rights organizations.
- ▶ **Inclusive Approach:** Prioritizes funding for organizations led by women and gender minorities from marginalized communities—including those with disabilities, Dalit, Madhesi, Indigenous, religious minority groups, LGBTIQ+ community and young feminist organizations.
- ▶ **Support for Self and Collective Care:** Promotes initiatives that support the physical and mental well-being of personnel/members of women's rights organizations.

Who are eligible to apply?

- ✓ Women's rights organizations that have been registered for at least five (5) years and have been working on gender equality and women's empowerment since the past three (3) years.
- ✓ Women's rights organization (WRO)² (individuals or consortiums) working in one of the following provinces: Karnali or Madhesh or Lumbini.
 - Organizations (individuals or consortiums) led by women and gender minorities from marginalized communities—including those with disabilities, sexual minorities, Dalit, Madhesi, Indigenous, religious minority groups, and young feminist organizations—are strongly encouraged to apply.
 - Consortiums are preferred.

¹ 5 years registration time frame will be applied to consortium lead and individual organization.

² women's rights organization:

i) Governed or directed by women; or ii) whose leadership is principally made up of women, demonstrated by 50 per cent or more occupying senior leadership positions. For consortium applications, these criteria apply to the lead organization, which is encouraged to ensure the similar structure within consortium partners.



What are the thematic areas that the proposal should focus on?

The programme promotes innovative approaches to address harmful social norms: This may include, but is not limited to; **a.** Gender-based violence; **b.** Toxic masculinity; **c.** Harmful practices; **d.** Unpaid care burden; **e.** Unequal power relations limiting political participation and leadership of women of diverse and intersecting identity; **f.** Restriction on property rights limiting women's access to economic empowerment.

Institutional Capacity and Self or Collective Care Components:

It is a criteria that all proposals must allocate the following proportion of the programmatic budget;

- ▶ **Social norm change** (70%)
- ▶ **Institutional capacity strengthening** (10% to 20%)
- ▶ **Self or collective care** (5 to 10%)

Key information for applying

Funding Details

- ▶ **Consortium Applications:** USD 190,000 to 200,000
- ▶ **Individual Organizations:** USD 110,000 to 120,000

Timeframe of programme

- ▶ **March 2025 – December 2027** (three-year programme period.) The actual project start date will be based on project agreement date and may vary.

Application Process

- ▶ **Submission Deadline:** January 7th, 2025, 5:00 PM NST
- ▶ **Submission Email:** technical-bid.np@unwomen.org

Important Dates

Pre-proposal conference with proponents:

Location: Kathmandu at 2:00 PM on December 18 (hybrid model) and on December 26 (online).

Applicants that are interested in joining the pre-bid workshop in person in Kathmandu on December 18 are requested to express their interest through this email technical-bid.np@unwomen.org by December 17, 2024.

The pre-bid workshop on December 26 will be online.

Information about the pre-bid workshops will be made available through relevant forums and on UN Women social media platform and website:

<https://www.facebook.com/unwomennepal/>

<https://asiapacific.unwomen.org/en/countries/nepal>

- ▶ **Due date for sending any clarifying questions and queries from applicants:** December 25, 2024
- ▶ **Proposal Due:** January 7, 2025
- ▶ **Planned Award Date:** March 2025

Contact Information

- ▶ **Contact person:** Anjana Vaidya
- ▶ **Email:** anjana.vaidya@unwomen.org ; technical-bid.np@unwomen.org;
- ▶ **Phone:** +977 1 9841261996, 9851109269, 4290000 extension 1748



How to apply?

Step 1 Check if you are eligible to apply:

- ✓ You are an organization/consortium led by women with intersecting marginalised identities including those with disabilities, gender and sexual minorities, Dalit, Madhesi, Indigenous or religious minority groups, young feminist organization among others with experience in relevant areas of work as underscored in the Terms of Reference
- ✓ Your organization works in Karnali or Madhesh or Lumbini province
- ✓ Your organization has been registered for at least 5 years and has 3 years of experience working in gender equality (as an individual organisation or as consortium lead)

Step 2 Decide if you will apply as an individual organization or as a consortium (consortium are preferred)

Step 3 Carefully read the following to understand the terms of reference set out in the call for proposal, the mandatory and technical criteria:

- ✓ **Annex B: Section 1:** Description of Services and Call for Proposal (page 1-7)
- ✓ **Annex B-1:** Mandatory Requirements/Pre-Qualification Criteria and Contractual Aspects (page 9-10)
- ✓ **Annex B: Section 2:** Instructions for Proponents (page 11-13)

Step 4 Attend the pre-bid workshop to learn more about the call for proposal and process of applications on December 18 and December 26, 2024.

This will be hybrid: online and in Kathmandu. In order to join the online session, please register in the link below:

<https://www.facebook.com/unwomennepal/> (Meeting Registration - Zoom)

The answers of questions asked during hybrid and online meetings will be shared online after each workshop

Step 5 Fill out the formats in the templates provided in annex B-2 “Mandatory Requirements/Pre-Qualification criteria” and annex B-2 “Template for Proposal Submission” (page 14-22) which includes the following components:

- ✓ **Mandatory Requirements/Pre-Qualification Criteria/additional pre-screening criteria**
- ✓ **Component 1:** Organizational Background and Capacity to implement activities to achieve planned results
- ✓ **Component 2:** Expected Results and Indicator
- ✓ **Component 3:** Description of the Technical Approach and Activities
- ✓ **Component 4:** Implementation Plan
- ✓ **Component 5:** Risks to Successful Implementation
- ✓ **Component 6:** Results-Based Budget (with detailed budget breakdown sheet in excel)

Step 6 Complete the application and make sure you have enlisted the following documents

(You may add additional documentation to their proposals as considered appropriate) (see Instructions to Proponents, page 10 -13)

Annex B-1 Mandatory Requirements/Pre-Qualification Criteria and Contractual Aspects
Annex B-2 Template for Proposal Submission
Annex B-3 Format of Resume for Proposed Personnel
Annex B-4 Capacity Assessment Minimum Documents

Step 7 Submit all required documents to technical-bid.np@unwomen.org by 7 January 2025 5:00 PM NST.