

Call For Proposals (CFP) for Civil Society Organisations (CSO)

Project: Institutional Practice and Social Norms Change to End SGBV: **Outcome 2** of the project - ‘Ending sexual and gender-based violence in public spaces, in the context of work and tertiary educational settings in Bangladesh’.

Frequently Asked Question (FAQ)

Q1. Is NGO Affairs Bureau Registration mandatory to apply?

Ans: UN Women recommends obtaining registration with the NGO Affairs Bureau (NGOAB). However, proponents may apply with alternative valid registrations, such as with the Ministry of Social Welfare. Please note that all applications will be evaluated through a competitive selection process.

Q2, Can an International NGO apply?

Ans. UN Women prioritizes national and local civil society organizations, particularly women’s rights and women-led organizations, in line with its localization approach. International NGOs may apply as part of a consortium, not the leading agency. In such cases, a national or local organisation must serve as the lead applicant.

Q3. Whether any NGO can apply for one or two districts as proponent, or it has to cover all the project districts?

Ans: Proponents are required to cover all five (05) project districts. However, if applying as part of a consortium, the project districts may be divided among the consortium members. The proponents / consortium members must implement the project activities at National level (Dhaka) and in 5 districts (**Bogura, Jamalpur, Khulna, Kurigram and Patuakhali**).

Q4. Can one proponent apply for more than one CFP at a time?

Ans: Yes, there is no restriction on applying to more than one Call for Proposal (CFP). Each CFP has a defined scope of work and requires specific technical and programme management expertise and capacity. A proponent may apply to multiple CFPs, provided it meets the technical requirements outlined in the Terms of Reference (ToR) for each CFP.

Q5. Do you have any standard budget template or proponent will use their own format?

Ans: A results-based budget template is provided under component 6 in the Annex B-2 Template for proposal Submission of the Call for Proposal (CFP). For the detailed budget, proponents may use their own format, ensuring it includes the description of activities, frequency of activities, unit costs, and a quarter-wise budget breakdown.

Q6. Does the proponent need to have offices in all project locations? Will it affect the evaluation of the proposal?

Ans: While having offices in all project locations is considered a comparative advantage, it is not mandatory and will not significantly impact the evaluation process. But the project needs to be implemented in 5 districts and at national level.

Q7. Can a proponent submit a proposal as a lead applicant and simultaneously as a consortium member under the same CFP?

Ans. This is not recommended, as it may lead to potential conflicts of interest and compromise the integrity of the selection process.

Q8. Is it necessary for proponents to mention the names of consortium members in the proposal submission?

Ans. Yes, it is essential for the lead agency to clearly identify and mention all consortium members in the proposal at the time of submission. This ensures transparency and clarity regarding the roles and responsibilities of each consortium member in the project. Additionally, it helps the evaluation committee assess the collective capacity and expertise of the consortium in relation to the project objectives.

Q9. Can the proponent include support costs in the budget?

Ans: Yes, the proponent may include support costs in the budget, up to 7–8%, provided this is in line with the proponent's organizational policy and properly justified.

Q10. What is the duration for the Responsible Party for implementing the project?

Ans: The duration for implementation for Responsible Party is 35 months, starting from 1st July 2025 and ending on 30th May 2028.

Q11. Can a proponent apply as an individual organization?

Ans: Yes, any non-government organization registered in Bangladesh is eligible to apply as an individual organization.

Q12. Can the proponent propose the names of the 10 Upazilas and 20 Unions under the 5 project districts in the proposal?

Ans: Yes, proponents may propose the names of the 10 Upazilas and 20 Unions under the 5 project districts (Bogura, Jamalpur, Khulna, Kurigram and Patuakhali), along with a detailed rationale for the selection of these areas. However, it is important to note that the final selection of Upazilas and Unions will be made in consultation with the relevant government stakeholders engaged in the ESGBV project to ensure alignment with national priorities.

Q13. Can proponents propose additional activities other than the indicative activities mentioned in the ToR of the Call for Proposal (CFP)?

Ans: Yes, proponents may propose additional activities beyond the indicative activities specified in the Terms of Reference (ToR) of the Call for Proposal (CFP). These additional activities should align with the proponent's organizational strengths and demonstrate innovation and technical expertise. The proposed activities must be relevant and contribute meaningfully to achieving the project's overall results and objectives. Proponents are expected to justify how these additional activities will enhance the project's impact and effectiveness.