### WOMEN'S EMPOWERMENT PRINCIPLES

# FREQUENTLY ASKED QUESTIONS

### WEPs Eligibility Criteria

# WHAT TYPE OF ORGANIZATIONS ARE ELIGIBLE TO JOIN THE WEPS COMMUNITY?

Companies (private, public, state-owned and cooperatives) of any size and industry, established under national law, industry associations and chambers of commerce committed to advancing gender equality and women's empowerment in the workplace, marketplace and community are invited to join the WEPs community.

## WE ARE A START-UP COMPANY. CAN WE JOIN THE WEPS COMMUNITY?

Yes, we welcome eligible companies and organizations of all sizes, sectors, industry and countries.

# CAN NON-GOVERNMENTAL ORGANIZATIONS AND NON-FOR-PROFIT ORGANIZATIONS JOIN THE WEPs?

Only companies, industry associations and chambers of commerce are eligible to join.

However, we welcome non-eligible partners and stakeholders to join our efforts as **allies** and to embrace the WEPs as a framework for dialogue and action that advance gender equality and women's empowerment.

We invite civil society, international organizations, academia and governments to:

- Sign up to the WEPs Bulletin HERE
- Engage with us on Twitter @WEPRINCIPLES and @EMPOWER\_WOMEN

### Joining the WEPs

#### **HOW CAN MY COMPANY JOIN THE WEPs?**

Joining the WEPs requires two actions from your side:

- 1. The company's or organization's CEO/President signs the CEO STATEMENT OF SUPPORT
- You complete the online form HERE. The signed CEO statement of support needs to be uploaded to this online application.

Once completed and submitted, you will receive an **automatic email** confirming your submission.

Please note that <u>your company is only considered a</u>

<u>WEPs signatory when your application has been</u>

<u>approved</u>. You will receive another email confirming that your company's application has been approved and welcoming your organization to the WEPs community.



HOW CAN I ACCESS GUIDANCE ON COMPLETING THE ONLINE FORM?

Please refer to the **WEPs application quidance** document **HERE**.

HOW DO I KNOW WHETHER
MY APPLICATION HAS BEEN
PROPERLY SUBMITTED?

APPLICATION HAS BEEN You will receive an automatic email PROPERLY SUBMITTED? upon submission of the application.

IS SIGNING THE
CEO STATEMENT OF SUPPORT
ENOUGH TO BE CONSIDERED
AS A WEPS SIGNATORY?

No, while having the highest-level decision maker of the company, such as the Chief Executive Officer (CEO), signing the CEO Statement of Support is important, it is only the first step. You also need to complete the online form: http://www.weps.org/join.

This is where you upload the CEO statement of support.

If you don't receive an email, we recommend that you **check all spam, clutter and junk folders**. If you still did not receive a confirmation email, please re-submit the application.

I DID NOT RECEIVE AN AUTOMATIC EMAIL UPON THE SUBMISSION OF THE APPLICATION. WHAT SHOULD I DO?

# WE CANNOT FIND OUR COMPANY IN THE WEPS DATABASE. WHAT DO WE NEED TO DO?

There could be several reasons for this:



The application has not been processed yet: You should have received the email confirming application receipt. If so, then please allow us 10–15 business days to process your application.



Your application was incomplete: A member of our team will reach out to the focal points listed in the application for clarifications or additional information.



The application was declined: If for some reason, your application was declined, you will be notified by the WEPs Secretariat.



You did not complete the submission of the application: Please complete and resubmit your application.

# I SENT THE APPLICATION VIA EMAIL BUT HAVE NOT HEARD BACK FROM THE WEPS SECRETARIAT. WHAT SHOULD I DO?

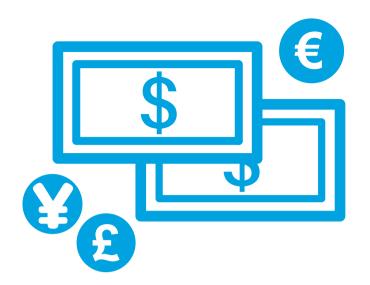
Applications sent directly via email will **not** be processed. Please submit your application **through the online form.** 

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## HOW LONG DOES THE APPROVAL PROCESS TAKE?

Please allow 10-15 business
days for us to process the
application. We will reach out
to the primary and secondary
contacts if we need additional
information.

### IS THERE A FEE TO JOIN THE WEPS?



There is no fee to join the WEPs. You are invited to make a voluntary contribution to WEPs Secretariat activities including, design of implementation tools and resources; organize knowledge exchange, learning and networking events; drive public campaigns; develop case studies; and/or fund women entrepreneurs and SMEs to participate at business networking events. You have the opportunity to indicate your interest to make a voluntary contribution when you submit your online application.

### DO WE NEED TO FOCUS ON ALL SEVEN PRINCIPLES?

There are **no formal requirements** to implement the Principles in a particular order, in a specific way or in a particular timeframe. However, **we expect all WEPs signatories to make efforts** to advance gender equality in the workplace, marketplace and community.

While there is no formal obligation to report, companies are strongly encouraged to take steps to monitor and report on their progress since it shows full commitment to the gender equality agenda. Principle 7 explicitly calls on companies to report on progress and underscores that accountability and transparency go hand-in-hand. While not everything of value can be counted, it is difficult to manage and assess progress if not measured.



ARE WE REQUIRED TO REPORT ON OUR EFFORTS TO IMPLEMENT THE WEPS?

### Communicating your WEPs commitment

WE ARE EXCITED TO INFORM OUR STAKEHOLDERS THAT WE HAVE SIGNED THE WEPS. WHAT CAN WE DO?

We are equally excited and encourage you to inform all your internal and external stakeholders. Please hold on until we have confirmed that the application has been approved. Once it has been approved, you will receive a Welcome Package with internal and external communication templates, key messages, social media and outreach materials (e.g. posters, flyers, banners, postcards).

In support of

### WOMEN'S EMPOWERMENT PRINCIPLES

Established by UN Women and the UN Global Compact Office

## MAY WE USE THE "IN SUPPORT OF" LOGO?

Yes, we encourage you to help promote the WEPs as much as possible. Please refer to the Logo Usage Guidelines HERE. For each use case of the logo, you need to complete the WEPs Brand and Logo Usage Agreement HERE. Once you have completed the agreement, high-resolution PNG and AI files will be provided.

MAY WE USE THE WEPS LOGO?

No, the two official WEPs logos are reserved for usage only by UN Women and the UN Global Compact.

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